



Global One Planet Leader City of Fremantle - Mayor Brad Pettitt and friends

## Annual report 2019-2020

The Bioregional Australia Foundation Ltd. 2019-2020 Annual Report has been prepared in line with its 2016 constitution.

*We acknowledge the First Nations people of Australia as the custodian of the land and respect their elders past, present and emerging.*

Phil Donaldson  
Executive leader  
Bioregional Australia

## Annual General Meeting Agenda

The Annual General Meeting of Bioregional Australia is a formally constituted meeting of Bioregional Foundation Australia Ltd

**Date: 28<sup>th</sup> October 2020**

**Time 17.00 -18.30 AEDT**

**Venue: Virtual on Line Zoom Link sent to participants.**

AGENDA	Responsible Person	Time: (AEST)
1. Welcome and housekeeping	Russell Fisher	17.00
2. Conflict of Interest	Russell Fisher	17.05
3. Minutes of 2019 AGM	Russell Fisher / Turlough Guerin	17.10
4. Chair's Report	Russell Fisher	17.15
5. Bioregional Chief Executive <i>Bioregional Global Update</i>	Sue Riddlestone OBE	17.25
6. Executive Leader report <i>Our strategic Plan 2020-2023</i>	Phil Donaldson	17.35
7. Financial Report	Turlough Guerin	17.50
8. Constitutional Changes	Russell Fisher	18.00
9. Election of Board Members	Russell Fisher/Turlough Guerin	18.05
10. General Business	Russell Fisher	18.15
11. Close of Meeting	Russell Fisher	18.30

## Bioregional Australia Foundation:

Bioregional Australia Foundation is a for-purpose charitable foundation. Its vision is of thriving regional economies where we meet more of our needs from local, renewable and waste resources, enabling people to live happy, healthy lives within the natural limits of the planet, leaving space for wildlife and wilderness. We call this One Planet Living. You can read more about us at [bioregional.com.au](http://bioregional.com.au).

### Our mission

To create a One Planet Living™ movement in Australasia and our region that encourages, supports and increases the adoption of One Planet Living and its internationally recognised framework by making it easy, attractive and affordable to adopt.

### Our values

- Ethical
- Collaborative
- Inspiring
- Robust
- Transparent
- Visionary

Bioregional Australia Foundation currently operates with a Board of 4 people:

- Russell Fisher- Chair
- Turlough Guerin- Secretary / Treasurer
- Amanda Walton
- Luke Brown

Phil Donaldson provides Executive Leadership for Bioregional Australia. Phil is also Director of Sustain SA, a collaborative sustainability business consultancy in Australia.

Bioregional Australia will soon sign an exclusive license agreement with Bioregional in the UK to operate under the Bioregional brand in the Australasia and Oceanic region. It supports BDG values in the carrying out of its business.

Bioregional Australia operates 2 service level agreements as outreach services to deliver value to its members, professional integrators and projects:

- |                                   |                      |                |
|-----------------------------------|----------------------|----------------|
| • Education and training services | Suzette Jackson      | Innate ecology |
| • Sales and marketing             | Astrid Bierer-Cooper | CSR Marketing  |

The aim of these outreach services are to increase the brand awareness of Bioregional Australia Foundation (BAF) and the One Planet Living Program in Australia through delivery of a marketing and sales strategy and approved education and training services for the Australian and Oceanic Market.



Bioregional Australia Foundation – AGM 2019  
 Held 1620 hrs. – 1711 hrs. Tuesday 28 November 2019  
 Community House, Carlton

1.0	<b>Attendance</b>
1.1	Present, Apologies & Conflicts of Interest
	Russell Fisher (RF), Chairperson Suzette Jackson (SJ/EO) Turlough Guerin (TG), Secretary Amanda Walton (AW) Luke Brown (LB) John Paul Taberdo (Geelong Sustainability & Private Business Owner)
	Accepted. Moved: TG. Seconded: RF
3.0	<b>Chair's Report</b>
	The following points were discussed and noted: <ul style="list-style-type: none"> <li>• RF advised we made progress.</li> <li>• Biggest change has been consolidation of works, especially in WA clients.</li> <li>• The offering is still relevant.</li> <li>• Oneplanet.com and BDG is separate in the UK.</li> <li>• Acknowledged everyone's persistence including the strategy day.</li> <li>• The foundation is in place for future success.</li> </ul>
4.0	<b>EO Report</b>
	<ul style="list-style-type: none"> <li>• Increasing interest in OPL at State level in Vic, SA, NSW, WA. Increasing training interest – State Development Land Group in Canberra.</li> <li>• Resourcing in changes. EO resignation has been slower than expected.</li> <li>• Noted that BAF haven't sought State and Federal funding and this could be pursued.</li> <li>• Engagement forums didn't get the attendees BAF expected.</li> <li>• Major change from 2016 to now, new tools and the peer review process is strong, more systematic.</li> </ul>
5.0	<b>Finance</b>
5.1	<ul style="list-style-type: none"> <li>• EO tabled financial reports.</li> <li>• Moved: TG Seconded: AW</li> <li>• Advisory services, membership services increased. Less income from OPL assessments. We could drive more memberships higher e.g. forum, events, the more of these the more interest from corporates. More effort in this area would drive more revenue.</li> </ul>
6.0	<b>General Discussion and Other Business</b>
	<ul style="list-style-type: none"> <li>• Corporates want to be seen so more events from them (i.e. show casing their offerings, capability, activities)</li> <li>• Liveable Cities Conference in Perth is a revenue opportunity.</li> <li>• What is the key to sustainable growth? Multiple issues. 1. Advisory services, 2. Membership, 3. OPL program. There is a new platform oneplanet.com with lots of tools, supporting information for use. Moving forward we know what BDG and BAF are doing. We now have clarity.</li> <li>• What people power do BAF have (Question from JP)? We have integrators. E.g. Oliver Grimaldi, Cundall WA, is keen to take on training in WA (is keen to).</li> <li>• SJ has some capacity for Melbourne training.</li> </ul>
7.0	<b>Elections</b> Board re-elected until 2021 RF – happy to remain on as chair for 3 months – wants to transition – would like to see a renewed board. We could play a bigger role in seeking government funding. It is a national role and that needs to be recognised. LB Deputy Chair – TG nominated/AW seconded We agreed to a parallel role recruitment of a new chair and executive. JP – interested in membership – public behaviour change (entrepreneur); OPL training interest; JP is a franchisee of travel counsellors
8.0	Next Meeting – 10 February 2020 Strategy Day

## Chair's Report

In 2020, the year that COIVD -19 changed the way we live, work and play, we have recognised that the value of respecting our planet and that our connection to nature is fundamental to our health and wellbeing and the health of the planet. On August 22nd, 2020 Average Earth Overshoot Day occurred more than three weeks later than 2019 on July 29, which was the earliest date ever. The Average Earth Overshoot Day is when humanity has used nature's resource budget for the entire year. This means that humanity is currently using nature about 1.75 times faster than our planet's ecosystems can regenerate. This is akin to, on average, using 1.75 earths to maintain human life. We maintain this deficit by liquidating stocks of ecological resources and accumulating waste, primarily carbon dioxide in the atmosphere.

Recently there has been a growing trend for local government organisations, affiliations and countries to declare a climate and a biodiversity emergency to acknowledge the issue. However, without a plan for change, it is unclear how this declaration will ramp up change.

The Global Agenda for 2030 set by the UN Sustainable Development Goals in 2015, along with the previous Millennium Development Goals, identifies 2030 as a critical point in time for humanity. We need to have halted global warming, begun to reverse the current trend of overconsumption and increasing sea, land and air pollutants damaging earth's ecosystems, and to have improved life for all humanity, particularly for those disadvantaged.

The United Nations propose the use of action planning to achieve, or to have made substantial progress toward, all 17 of the Sustainable Development Goals (SDG's) by 2030, with 169 indicators listed as critical for reporting at a country level at five-year intervals.

Bioregional's One Planet Living™ developed by the Bioregional Development Group (BDG), is an international framework of ten principles, with goals and indicators based on an action planning process. The framework has recently evolved to incorporate a community approach with a multisector city and regions-based approach for multiple sectors, seeking transformational change over the next five years, with mainstream change by 2030.

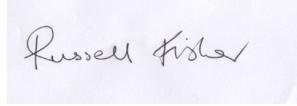
Over the next ten years, to 2030, significant changes will need to be made to stabilise the earth. People's relative impacts in the next 10 years are crucial to improved quality of life in 2030. In particular, the next five years are critical for applying One Planet Living to enable positive change in cities and communities.

Bioregional Australia Foundation has taken on the challenge by providing a forum of hope for the future based on the One Planet Living framework and have delivered a strategy 2020-2023 to outline our commitment towards a better future for our planet, and for prosperity of the people and species that share this place who depend on the planet for their survival.

We wish to make special mention of Suzette Jackson's passion and commitment to Bioregional Australia over the past 3 years as Chief Executive; and, in the transition period towards supporting the organisation as represented in this report.

We look forward to your support in 2020-2021 and beyond.

Russell Fisher  
Board Chair



## Executive Leaders report

In 2019, Suzette Jackson, Chief Executive of Bioregional Australia Foundation (BAF) at the time, undertook a stakeholder engagement process, over a three-month period from June to August, as part of the organisation's Future Focus strategy.

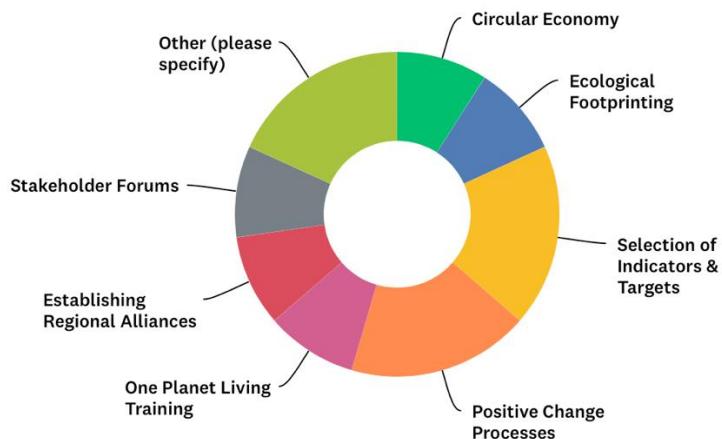
The approach incorporated three engagement mechanisms:

- Direct one-on-one conversations;
- A survey of needs and priorities; and
- Forums for open discussion and exploration of ideas with regional experts.

The objectives were to:

- Understand key stakeholders needs and recommendations for BAF focus for the next 5-10 years;
- Learn about our member experience of BAF and future needs of members;
- Identify key challenges & priorities in applying One Planet Living™; and
- Identify opportunities for collaborations, partnerships and funding

The key takeaways for BAF for focus were:



Key areas or outcomes to focus on over the next decade that we have derived from the engagement and that have informed this strategy include:

- **Drive** a change in mindset within corporate and private for-profit organisation's to balance financial sustainability with environmental, social and employee impacts
- **Improve** environmental education and stakeholder engagement and connections between human health, social and environmental impacts
- **Work** with concerned people /community for future living in Australia in fairness to environments, animals, ecology and mother earth
- **Advocate** for step change in phasing out fossil fuels, particularly coal and oil / petroleum, and petroleum-based plastics and climate divestment, investment and government policy especially in renewable energy
- **Support** activities in food and agriculture to reduce food based ecological impacts through regenerative practices, ecological distribution and local economies including public transport, cycling, reduced consumption and home gardening
- **Promote** regional collaboration to link together research, technologies and local knowledge (including indigenous) to accelerate action and maximise scarce resources

The Future Focus forums in 2019 suggested that Bioregional Australia Foundation needed to undertake a number of activities. Since Covid-19 has impacted on this feedback we have refined these conversations with regular discussion with members and supporters and have categorised these into 5 priority areas for broad action that have informed the strategy. As a result of what we have heard and in our conversation with Bioregional in the UK, we developed action statements that have guided our strategic plan.

#### **Membership Actions**

- Develop clear differentiation between company membership, alliances, associates, sponsors and advocates
- Increase membership numbers and value in the next 3 years
- Highlight members support and success through our communication mediums

#### **Products and Services Actions**

- Provide a consistent online training and education program that promotes and builds capacity for One Planet Living™ in our region.
- Develop impact recognition assessment tool
- Develop Development Assessment Panel advisory service for new projects

#### **Communication Actions**

- Provide introductory sessions to better understand One Planet Living™ in our region
- Develop 6 monthly events for communicating our message and the program
- Promote newsletter and social media strategy

#### **Organisation Actions**

- Sign 10 year agreement MOU with BDG for license to operate as Bioregional Australia in the region
- Develop a reconciliation policy and RAP for BAF
- Secure long term partnership / sponsorship deals

#### **Future vision Actions**

- Promote OPL training for QLD, TAS, NT
- Promote OPL training through the Pacific (Oceania) region
- Target the development of a One Planet Living™ Tourism destination site and schools program

### **Our progress**

During 2020 in reflection of the feedback of 2019 and in response to the actions that have already been progressed:

- Increased engagement generally with our members through monthly forums
- Draft of a 10 year agreement to collaborate with Bioregional UK
- Worked to provide greater transparency of BAF operations and accountability
- Clarified One Planet Living™ (OPL) requirements and process for clients and integrators
- Sought to provide clearer categorical response to recognition process
- Sought to increase brand awareness and understanding across consulting industry and associations
- Grew the program's partners and memberships and stabilised membership
- Targeted the Declare a Climate Emergency movement to think about OPL as an enabler for action
- Created online courses to improve reach and accessibility to One Planet Living in our region
- Increased social media exposure through Twitter, LinkedIn and Facebook
- Developed a cost recovery model through outsourcing of education, training, sales and membership
- Developed an impact assessment tool and refined the analysis action tool to provide efficiencies in approach and transparency in assessment recognition processes.

Our member conversations in 2020 have continued to provide feedback that have informed our approach and assisted in refining our 2020-2023 strategy.

## Our Story 2019-2020

### Membership and Training 2019-2020

Category	New
Membership	8
Program Training	26
Integrator Training	5

Category	Organisation/project	Status
Cities	City of Fremantle	Global recognition
	City of Bendigo	Member
	City of Bassendean *	
	City of Ballarat *	
	City of Geelong*	
*	Have undertaken training and support One Planet Living and are being encouraged to become BAF members and commit to the One Planet Living Program	
Projects	Knutsford Lot 2	DAP and Stage 1
	Knutsford East Village	Status under review
	Younghusband	DAP approval / Recognition assessment due On hold due to COVID 19 impacts
	Liv Apartments	Assessment due
	Marrickville Community Hub	Status under evaluation
	White Gum Valley	National Leadership
	Amble Estate	Ceased program assessment
Partners/ Program	Salt Torquay	Assessment due
	Cundall	Global Partner and BAF member
	Ramsey Group	BAF member
	Barwon Water	BAF member and Project Developer
	Op Properties	Project developer
	Sustain SA	Executive Leadership BAF member
	Innate Ecology	Education and training - BAF Member
	CSR Marketing	Sale and Membership
	Mirvac	BAF member and Project Developer

### Our Impact

One Planet Living continues to provide an avenue to demonstrate sustainability credentials in Australia and globally. Our projects have received national and international recognition and a recent project Knutsford 2 being developed by OP Properties is targeting a zero carbon apartment - one of the first in Australia. White Gum Valley continues to provide great data re their performance and status as a living lab working with Curtin University and other projects continue to explore the opportunity of applying One Planet Living across their developments. We understand in difficult times that some projects have not been able to follow through on their assessments and appreciate them still being part of the Bioregional Australia community.

## Case Studies

**Project Name:** White Gum Valley (WGV) by (*Landcorp – now Development WA*) **State:** Western Australia

**Program/Project Status:** Complete: 95% built out, all public realm 100% complete.



No.	Issue/Action	Description
1	Number of employees/construction workers that learnt about OPL	60 (estimate based on those attending various project workshops)
2	Number of residents	189 (estimate)
3	Number of people that received a formal training/induction	120 (based on attendance at workshops for residents covering OPL).
4	3 high level impact learning outcomes	Unsure
5	3 challenges in the project	<ul style="list-style-type: none"> <li>1) Very long development timeframe. Difficult to maintain momentum and ensure that OPL targets were front of mind for the project team.</li> <li>2) Speculative development (no ability to engage directly with eventual residents).</li> <li>3) Tendency for owners to build large houses on small blocks meant less private greenspace than for a lower density development.</li> </ul>

**Project Name:** Amble Girrawheen - Estate **by** Yolk Property Group **State:** Western Australia

**Program/Project Status:** Complete – Note COVID 19 impacted significantly with change in project outcomes to meet changing market needs and as a result its initial Global Leader aspirations have not been met.



No.	Issue/Action	Description
1	Number of employees/construction workers that learnt about OPL	<ul style="list-style-type: none"> <li>• 250 based on Yolk's estimate of 3 civil contractors who undertook works and circa 50 buildings constructed.</li> </ul>
2	Number of residents	<ul style="list-style-type: none"> <li>• Approx. 50 residents onsite as other dwellings are currently being built on or the land has just been sold so no dwellings are onsite.</li> </ul>
3	Number of people that received a formal training/induction	<ul style="list-style-type: none"> <li>• Approx. 100 people have been worked through informal OPL training. Formal training approx. 12.</li> </ul>
4	3 high level impact learning outcomes	<ul style="list-style-type: none"> <li>• Solar Power Purchasing Agreement and how to tackle ongoing affordability and reduce people's carbon footprint.</li> <li>• Use of new recycled road materials and dealing with Council.</li> <li>• What you are able to change with volume builders without adding significant costs thus impacting affordability.</li> <li>• Innovative product design</li> </ul>
5	3 challenges in the project	<ul style="list-style-type: none"> <li>• Solar Power Purchasing Agreement implementation</li> <li>• Declining property market/values thus impacting viability of innovative product.</li> <li>• COVID-19</li> </ul>



While our projects demonstrate leadership in the market, COVID 19 has had an impact and as advised by the developers of Amble Estate, it has been noted that several of the commitments listed in 2019 are no longer financially viable to be pursued given economic circumstances and the accelerated project closeout timeframe as such they forwent the final assessment process.

It's important that we understand the impact of COVID 19 on the economy and ensure we make OPL affordable and viable into the future and understand our market and planning approach. While we want to adapt to market conditions by BAF and our OPL approach being agile, we want to also ensure that we protect the reputation and robustness of the One Planet Living and Bioregional Brand.

### **Our Future**

Our Strategic Plan provides a vision for our future development over the next 3 years in support of our understanding with Bioregional Development Group (BDG) as we strive to address the challenges of the UN Sustainability Development Goals and the current global emergencies of COVID-19, climate change and ecological collapse. The short term priorities are for our organisation to finalise a formal long term understanding and agreement with BDG, develop a reconciliation action plan working with our members and First Nation's people, and become widely recognised as a One Planet Living™ organisation in the Australasia region.

The future is ours to grasp and we would welcome your support in working with us to connect our community in the regeneration of our planet. Our organisation has a purpose, it has a vision and is bold and positive about the future. We will continue to create a movement of people, communities and organisation's adopting One Planet Living in Australia and in our region, working with the Bioregional Network. Collaborate with us, join us, and work with us as we commit to leaving our place, our community in a better place than we started, and with respect to our First Nation's people and our country.

A handwritten signature in blue ink that reads "Phil Donaldson". The signature is fluid and cursive, with the first name "Phil" and the last name "Donaldson" connected by a single stroke.

**Phil Donaldson**  
**Executive Leader**

## Current Financial Member Register: up to 26<sup>th</sup> October 2020

Individual Members	Member Org	Member No.	Member/Program Organisation's	Member No.	Contact
Gavin Ashley		<b>059</b>	Barwon Water	<b>033</b>	Bronwyn Anderson
Cath Smith		<b>061</b>	City of Fremantle	<b>016</b>	Phillida Rodic
Caroline Pidcock		<b>062</b>	Cundall (Australia)	<b>024</b>	Andrew Thompson
Valerie Saavedra Lux		<b>063</b>	Development Western Australia (previously Landcorp)	<b>022</b>	Greg Ryan
Digby Hall		<b>064</b>	City of Bendigo	<b>044</b>	Glenn Pomeroy
Chris Buntine		<b>065</b>	OP Properties		Luke Parker
Kim Syrus		<b>066</b>	Ramsey Property Group	<b>055</b>	Samantha Ramsey
Ilana Smolyar		<b>067</b>	Mirvac	<b>071</b>	Rochelle Phillis
Leanne Muffet		<b>068</b>	Board members		
Paulo Goncalves de Oliveira		<b>069</b>	Amanda Walton	<b>040</b>	Board Member
Hudson Worley		<b>070</b>	Turlough Guerin	<b>042</b>	Board member
			Russell Fisher	<b>036</b>	Foundation Member
			Luke Brown	<b>039</b>	Foundation Member
OPL Integrator Members	Member Org	Status	OPL Integrator Members	Member Org	Status
Andrew Thompson	Cundall	<b>024</b>	Phil Donaldson	Sustain SA	<b>060</b>
Oliver Grimaldi	Cundall	<b>024</b>	Mark Taylor	Josh Burns and Associates	<b>056</b>
Madlen Jannaske	Cundall	<b>024</b>	Nycole Wood	City of Greater Bendigo	<b>044</b>
Kate Milburn	Barwon Water	<b>033</b>	David Galloway	Ferart	<b>027</b>
Nathan Lawry	Individual	<b>029</b>	Suzette Jackson	Innate ecology	<b>013</b>

# Bioregional Australia Strategic Plan 2020-2023

Bioregional Australia Foundation is a for-purpose organisation dedicated to the challenges raised by the UN Sustainable Development Goals and the global climate and ecological emergencies.

Our 2020-23 Strategy outlines our aspirations, goals and priorities for creating hope and action for a better future in our region.

		<b>Our Vision</b> <i>Thriving local and regional economies which enable people to live happy, healthy lives within the natural limits of the planet, leaving space for wildlife and wilderness.</i>	<b>Our Mission</b> <i>To create a movement of people, communities and organisations adopting One Planet Living™ in Australia and our region</i>	<b>Our Values</b> <i>Ethical, Collaborative, Inspiring, Robust, Transparent, Visionary</i>	
<b>Themes</b>	<b>OUR COMMUNITY</b>	<b>OUR STORY</b>	<b>OUR PROGRAMS</b>	<b>OUR PARTNERSHIPS</b>	<b>OUR FUTURE</b>
<b>Goals</b>	Inspire others to make a difference	One Planet Living™ is easy, attractive and affordable	Create future change leaders	Increase collective impact to demonstrate living within the natural limits of the planet	A collaborative organisation with a vision of hope for the future
<b>Objectives</b>	To mobilise our community towards a better future	To demonstrate the value of One Planet Living™ and increase its uptake across diverse market segments	To provide quality products and services to deliver One Planet Living™ in our region	To build a diverse network and movement committed to One Planet Living™	To be a resilient, visionary, strategic, and sustainable organisation
<b>Priorities</b>	<ul style="list-style-type: none"> <li>• Increase membership across different sectors</li> <li>• Engage with our members on a regular basis to improve quality and robustness of delivery of One Planet Living™</li> <li>• Connect with One Planet Living™ Communities and tell their stories</li> <li>• Support members in delivery of One Planet Living™</li> <li>• Create One Planet Living™ ambassadors and champions</li> </ul>	<ul style="list-style-type: none"> <li>• Increase our brand recognition &amp; value through:           <ul style="list-style-type: none"> <li>❖ Increased digital presence across all mediums</li> <li>❖ Case studies</li> <li>❖ Delivering events and forums</li> </ul> </li> <li>• Provide support and clarity on pathways to global, and national OPL recognition</li> <li>• Ensure an inclusive, coordinated and friendly approach that makes it easier to support our mission.</li> </ul>	<ul style="list-style-type: none"> <li>• Deliver an integrated suite of advisory services to support the uptake of One Planet Living™</li> <li>• Increase the number and effectiveness of integrators</li> <li>• Target OPL programs for schools, tourist destinations &amp; regions</li> <li>• Increase training &amp; education offerings, including:           <ul style="list-style-type: none"> <li>❖ OPL Introductory sessions</li> <li>❖ Linking with the UN Sustainable Development Goals and the Climate Emergency</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Enhance our collaborative relationship with Bioregional</li> <li>• Increase partnerships with NFP's, government and business</li> <li>• Establish an OPL Councils leadership network</li> <li>• Climate Emergency Declaration groups support One Planet Living™</li> <li>• Explore a strategic relationship with OnePlanet.com</li> <li>• Support academic alliances that link with innovation, smart cities and social entrepreneurship</li> </ul>	<ul style="list-style-type: none"> <li>• Lead through collaborative action</li> <li>• Advocate for One Planet Living principles in delivering our future</li> <li>• Develop a Reconciliation Policy and Reconciliation Action Plan</li> <li>• Become an OPL organisation</li> <li>• Increase financial viability</li> <li>• Implement advisory group in furthering our reach and application of One Planet Living</li> <li>• Approach other countries in our region undertaking the OPL journey.</li> </ul>
<b>Outcomes</b>	Our community is engaged, active, empowered and invested in the success of BAF and OPL	Our story inspires people, projects and organisations to demonstrate One Planet Living™	Our approach provides the capability, methods and tools to become One Planet Living™ and sustainability leaders.	Our collaborative relationships build leaders in sustainability that advocate for One Planet Living™	Our organisation is known as a change agent in delivering the vision of One Planet Living™ through its actions.

# Financial Report 2019-2020

## Year outline

2019-2020 was a year of change for Bioregional Australia Foundation Ltd. At the end of June 2019 Suzette Jackson, our Chief Executive , left the organisation, although continued to support the BAF Board in delivering on its obligations through training, project and program support to One Planet Living and was paid remuneration for her services. The Board then appointed Phil Donaldson in February 2020 as the Executive leader on reduced contract in order to deliver a sustainable business model for the organisation going forward and to meet our obligations to our members as we sought to create a positive future for the organisation.

It was at this time that COVID -19 really impacted, not only our business, but business worldwide. In particular, not-for-profits such as us have been extremely hard hit with no access to Government stimulus packages. As such, the Board and Phil took the view to backend the EL contract to reduce impact and still continue the business in this time of uncertainty.

Our income streams, which predominately come from Membership, One Planet Living Training and program /project registration have all been impacted in the past financial year. At very short notice, we have had to pivot our training programs to an online platform, reestablish our membership relationships and continue to build a profile and new directions to stabilise the organisation. As a result we have had to forgo outstanding membership invoices for the last financial year. Further impacts of COVID -19 have also impacted on projects ability to deliver on their One Planet Living action plan and have forgone continuation of the program recognition process.

BAF has a commitment to Bioregional (BDG) in the UK which has not been included in our financials as we are currently working with Bioregional offline to establish the reconciliation process. We acknowledge the support of BDG in the further development of Bioregional Australia and know we are on a positive pathway as anticipate the signing of a 10 year agreement with them to grow our business in Australia and our region.

During 2019-2020 we did receive an increase in new membership and have a positive outlook for 2020-2021 for programs and projects. Our expenses were reduced with all parts of the business going online and minimum outgoings for accountancy support, tech support, training support, marketing and communications.

Our current profit and loss statements show we have a positive net balance (notwithstanding the BDG commitment) that meets our obligations to be solvent as per our NFP/Charity license agreement with ASIC. Further the Federal Government has provided a debt figure of \$20,000 as a ceiling debt for NFPs / Charities for establishing solvency.

## Recommendation

That the Board and the AGM accept this report and the attached balance sheet and profit and loss statements as a true record of the financial status of Bioregional Australia Foundation 2019-2020.

**Moved**      *Turlough Guerin* Treasurer

**Seconded**

**Result**

## Bioregional Australia Foundation

Balance Sheet as at 30<sup>th</sup> June 2020

	TOTAL
<b>Assets</b>	
Current Assets	
Accounts receivable	
Accounts Receivable	20,050.00
<b>Total Accounts receivable</b>	<b>A\$20,050.00</b>
Bank Account - 12096100	19,390.48
<b>Total Current Assets</b>	<b>A\$39,440.48</b>
<b>Total Assets</b>	<b>A\$39,440.48</b>
<b>Liabilities and shareholder's equity</b>	
Current liabilities:	
Accounts payable	
Accounts Payable	0.00
<b>Total Accounts payable</b>	<b>A\$0.00</b>
ATO Clearing Account	1,558.00
GST Liabilities Payable	1,822.72
Loan - BDG	7,482.00
PAYG Withholdings Payable	0.00
<b>Total current liabilities</b>	<b>A\$10,862.72</b>
Shareholders' equity:	
Net Income	-33,612.59
Opening Balance Equity	768.00
Retained Earnings	61,422.35
<b>Total shareholders' equity</b>	<b>A\$28,577.76</b>
<b>Total liabilities and equity</b>	<b>A\$39,440.48</b>

## Profit and Loss statement 2019-2020

Income	Category	Amount
Membership / Program fee	Ordinary / Individual / Sole trader	\$1909.11
	Integrator	\$318.18
	Developer	\$3636.36
	Local Government	\$10,181.82
	State Government	\$4000.00
	Business	\$2227.27
Training		\$15120.05
Advisory services		\$4179.63
Bank Interest		\$1.19
<b>Total Income</b>		<b>\$41,573.61</b>
Expenses	Category	Amount
Rent	Our Community House	\$671.50
Subcontractor	Innate Ecology	\$58,430.29
	Sustain SA	\$10,780.51
University Partnership	Deakin University	\$246.45
Accountancy Services	Biscuit Business Services	\$382.80
Insurance		\$568.18
Telephone	Optus	\$1013.64
Bank Fees	Bank Australia	\$64.00
Peer review Fees	BDG	\$2130.00
Software		\$572.73
Training Catering		\$326.36
BAS rounding		\$0.35
<b>Total Expenses</b>		<b>\$75,204.81</b>
<b>PNL Outcome</b>		<b>- \$33,631.20</b>

**Note:** The Profit and Loss statement is provided as a true and accurate record based on our financial data. If there is any discrepancy in the figures presented it is unintentional.

## Our budget outlook for 2020-2021

### Income

Income line	Business Company /	Integrators	Government	Individuals	Total
Membership	\$15000 ( 3)	\$1500 (5)	\$10,000 (2)	\$1000 (10)	\$27,500.
Training Explore	\$500 (25)		\$500 (25)	\$500(25)	\$1500
Training Learn	\$3000 (5)		\$3000 (5)	\$3000 (5)	\$9000
Training Implement	\$3000 (5)		\$3000 (5)	\$3000 (5)	\$9000
Bespoke Training	\$3000	\$1500 (5)	\$3000		\$7500
Program	\$10000 (2)		\$10000 (2)		\$20000
Project	\$10000 (2)		\$10000 (2)		\$20000
Recognition	\$6000 (4)		\$3000 (2)		\$9000
Advisory Services	\$2000		\$2000		\$4000
Sponsorship	\$10000 (2)		\$10000 (2)		\$20000
Donations				\$5000 (200)	\$5000
<b>Total</b>	<b>\$62500</b>	<b>\$3000</b>	<b>\$54500</b>	<b>\$12500</b>	<b>\$132500</b>

### Notes:

It is acknowledged that the business income is predicated on the current membership continuing, understanding that some may drop off due to current circumstances and that current projects will continue on their journey towards recognition. We know that at least 3 projects are likely to apply for registration in the next 12 months and that council membership is likely to increase due to a new proposed membership model for councils.

As we tighten our pathway to market and provide clarity about our role in the region with Bioregional's support, our strengthening of an emphasis on quality, service delivery and refinement of our value proposition will provide a positive outlook to the future.

Our cost recovery out service model for staffing, training, sales and marketing, and operations will provide a lean business model in the foreseeable future allowing us to operate and work towards positive cash flow and reserves into the future.

The 10 year agreement we anticipate signing with Bioregional for operating in our region will provide further evidence of our stability in the market and to our members. The establishment of our gift fund and DGR status for donations will provide the general public with an avenue to support our vision for the future.

The impacts on our business will come from a number of sources

- Post Covid-19 crisis stimulus packages that fast track approval processes without due consideration for environmental and social impact
- Impact of OnePlanet.com on the business model
- Bioregional market pathway continuing to foster confusion in our business market in our region
- Competition from other recognition approaches for ecological sustainable development

Our approach to mitigate those impacts include

- Openness to collaboration and support
- Signed agreement with Bioregional and regular meetings to ensure we support each other's approach
- Continuing to provide value to our members, our projects, program partners and integrators
- An uplift in developing brand recognition through establishment of our own website and an integrated social media platform
- Explore an agreement with OnePlanet.com

Our 3 year strategic plan provide a positive outlook for our future and our place in the market to deliver a non-profit charity member-based organisation, that leads change, builds awareness, and supports the uptake of One Planet Living™ (OPL) in Australia.

## Expenses

Expenses Budget line	Executive leader	Training Support	Sales and Marketing	Operational Support	Sub total
Staff / Contractors	\$87500	\$10000	\$5000	\$12000	\$113500
Budget line	Accountancy	IT software	Travel and accommodation	Graphics website	Sub Total
Operational expenses	\$1500	\$5000	\$2500	\$4000	\$13000
<b>Total</b>					<b>\$126,500</b>

## Notes

Our staff contractors' expenses are directly related to our major sources of income on a cost recovery basis. The executive leader's expense include legacy expenses from 2019-2020 and an agreed rate to February 2021. There is capacity to increase time of the Executive Leader to develop BAF in the 5 months after that period with a view to a long term arrangements being put in place once the new board has confidence in the approach going forward.

Operational support will allow for refinement of the service delivery model and support our integrated social media and sales strategy.

We currently outsource our accounting support. IT software will allow us to build new integrated products and service model and continue our use of platforms such as Mailchimp, Survey Monkey, and increase Linked in and Facebook marketing. In 2020-2021, we will refresh our website and marketing materials that support our strategic plan and provide clarity around our pathway to market.

## Assets

Bioregional Australia Foundation's current assets are a phone. All other expenses (office and hardware) are currently provided via our outsourced service model and BYOD model.

# Constitution Changes

## Resolution to Amend the Constitution

### Proposal to Members

**6 October 2020**

#### **Current constitution:**

Our constitution states:

#### *24.2 Term of Appointment*

*24.2.1 Each elected Director will hold office from the end of the Annual General Meeting at which he or she was elected until the second following Annual General Meeting when he or she will retire but will be eligible for re-election.*

*24.2.2 If a Director is re-elected at an Annual General Meeting, the Director will hold office from the end of the Annual General Meeting at which he or she was elected until the following Annual General Meeting when, subject to clause 24.2.3, he or she will retire but will be eligible for re-election.*

*24.2.3 Directors may only be re-elected once (or in the case of first Directors, twice) unless the Board passes a resolution to the contrary.*

And

*24.4.2 The nomination of any Member or Representative as a candidate for election as a Director must be in writing and signed by the nominated person and their proposer and seconder.*

*The nomination must be lodged with the Secretary at least 30 days before the Annual General Meeting at which the election is to take place.*

#### **Proposals**

1. It is proposed by the Board that the following resolution be made: To remove 24.2.2 and 24.2.3
2. To replace second sentence of clause 24.4.2 with "That nominations must be lodged with the Secretary at least 14 days before Annual General Meeting at which the election is to take place".

#### **Proposed**

#### **Seconded**

## Election of Board Members

Name	Bio
Russell Fisher 	<p>Russell is one of the co-founders of Bioregional Australia Foundation (BAF). He became passionate about the One Planet Living (OPL) framework as the best tool for conveying the theory and practice of sustainability after 40 years of searching. Russell helped establish BAF as a way of bringing OPL to Australasia and brings nearly 20 years' directors experience with not-for-profit Boards and over 10 in a chairing role. Originally an ecologist, he switched to community development, and ultimately leadership development and facilitation after realizing that sustainability was not in plants and animals, more in transformation of human beliefs, values and ways of working.</p> <p>Russell is known for his ability to think strategically, listen deeply, and create a space that encourage imagination, new mindsets, and diverse thinking. He has worked with hundreds of organisations in Australia, Southeast Asia, the Pacific, and the Middle East on sustainability related projects - helping them devise strategy, build good governance processes, navigate complexity, solve problems, and build capacity to lead change. A number of project clients have won national awards in training and development, sustainability, and action on climate change.</p> <p>He loves outdoor adventure, cycling and developing an experimental one planet farm with his partner Sue.</p> <p><b>Qualifications:</b> BSc in Ecology and Natural Resources Management Graduate Diploma in Adult Education and Training</p>
Luke Brown 	<p>Luke's career is focused on turning brilliant innovation and good causes into positive change by overcoming commercial, legal and political obstacles. He is on a mission to expedite and integrate the shifts in capital and voter support that mean One Planet solutions will prevail. Luke is passionate about inspiring people to embrace positive change rather than beating them up for falling short.</p> <p>Luke's clients include Market Advisory Group (Independent expert advisers on Australian and international carbon markets, carbon projects, carbon project attestation and carbon neutral related strategy) and the Independent Panel on the Energy Charter.</p> <p>Luke was GM Commercial and GM Corporate Affairs, Marketing and Stakeholders at leading renewable energy developer Lyon Group, led regulatory and stakeholder affairs on the executive team at Momentum Energy, and served as a director of the Energy Retailers Association of Australia. He has worked as a lawyer, senior bureaucrat and public affairs counsel, and co-founded Flexicar, Melbourne's leading carsharing service.</p> <p><b>Qualifications:</b> Bachelors of Laws and Commerce from the University of Melbourne.</p>
Foundation Member 2014 - 2021	
Amanda Walton 	<p>Amanda has extensive experience in business, marketing, brand strategy, M&amp;A, start-ups and not-for-profits. She has worked much of her career at large multinational organisations and smaller consulting firms as well as being on the boards of not-for-profits-such as The Garden of Eden and Christina Noble's Children's Foundation.</p> <p>She is involved with the Impact Club which exists to increase investment capital in organisations that create positive social and environmental impact, and is a member of the Australian Environmental Grant Network. She is a keen environmental advocate, and has been on the board of Bioregional Australia since 2016, which uses their One Planet Living Tool to strive for a world where we are living within the limits of our planet.</p> <p><b>Qualifications:</b> BA Hons in Psych - University of Melbourne, MBA - Monash University, AICD Member</p>
Board member 2016 -2021	
Turlough Guerin 	<p>Turlough is a senior industry leader in sustainable business and is the Program Leader, Low Carbon Building Materials with NSW Department of Planning Industry &amp; Environment. He has held sustainability and stakeholder interface roles in technology, energy and resources companies and on major projects in the clean energy, communications technology and construction sectors having worked for Shell, Telstra, the Gorgon LNG Project and First Solar.</p> <p>Turlough's non-executive director experience has been in linking the principles of sustainable development with core business and organisation functions, ensuring risk governance is balanced with sustainable growth. He currently holds Board Director roles in for-purpose organisations including Australia's largest community radio station, Positive Media (Melbourne), and Advisory Board and Committee roles with University of Melbourne, Hepburn Wind, and Member of the NSW Hydrogen Strategy Executive (Social License, Safety &amp; Training Subcommittee). Since 2016, Turlough has been Company Secretary Bioregional Australia Foundation.</p> <p><b>Qualifications:</b> PhD Sydney University Sydney, Graduate Member AICD, an Associate Fellow of the AIM and the Chair of the Board of Advisors at Climate Alliance Limited.</p>
Board member 2016 -2021	

<b>Leanne Muffet</b> 	<p>My interest and desire to join the Bioregional Australia's board is based on a lifelong commitment to finding that balance in the One Planet Living Vision, whether through my work in policy (Chair of National "living within our means" committee) and legislation, behaviour changes, livable cities (+ developing urban design frameworks), lifestyles choices, strategy development, review of governance principles, practices and legislation or natural resource management.</p>
<b>New Member</b>	<p>If successful in an appointment to the Board, at the outset I offer my critical, strategic and curious thinking to expand and strengthen the Board's functioning and influence; in effect to grow the business.</p>
<b>Nominating for Board Position</b>	<p>I also offer connections, progressive thinking, governance expertise, content knowledge of circular economy, CSR, Behaviour change, governance, strategy, policy and business development. I also have expertise in government relations / advocacy, the NFP sector and behaviour change. I am driven to create sustainable environmental outcomes and systems that support future generations. This includes leaving a strong economic, environmental and societal legacy that is regenerative (ideally for seven generations)</p>
<b>Hudson Worsley</b> 	<p>My board and committee experience (at a state and national level) include:</p> <ul style="list-style-type: none"> <li>• (2018-2020) Co-Chair Livable Cities National conference, Association of Sustainability in Business Inc</li> <li>• (2019 - current) Board Member Landcare Association of SA</li> <li>• (2019) interim Chair – TIA Australia: International Aid (Bolivia) (shelving the business)</li> <li>• (20016 – 2019) Plan International Australia: (Chairperson, International Day of the Girl)</li> <li>• (2015-2016) Conservation Council of SA (Board member)</li> <li>• (2013 -2015) Volunteering SA &amp; NT Board (Deputy Chairperson 2013 - 2015)</li> <li>• (2006 -2010) Australian Conservation Foundation</li> <li>• (2005 – 2007) Minister's Development Policy Advisory Committee (DPAC) member</li> <li>• (2005 – 2007) Environment Minister's Round Table Advisory committee, (Member)</li> </ul>
<b>New Member</b>	<p>My reputation is one of making things happen through transparent governance and articulation of outcomes. People describe me as strategic, energetic, knowledgeable, curious, thorough, empathetic, insightful and transformative.</p>
<b>Nominating for Board Position</b>	<p><b>Qualifications:</b> Social Sciences Honours degree (Geography and Psychology), a Diploma of Sustainability (2013), graduated from the Governor's Leadership Foundation (2004) in SA - RMIT course in Blockchains Strategy (2018) and have undertaken AICD courses.</p>
<b>Hudson Worsley</b> 	<p>This is a critical decade in which to transform the development sector and the economy more broadly. Working with others to bring recognition and of our planetary boundaries is now urgent – I would like to contribute to Bioregional in its pursuit of this goal.</p> <p>I am a sustainability professional with extensive experience in the built environment, particularly master planned communities, the renewable energy sector, climate change risk and adaptation. For the past six years I have been running my consultancy Presync, a certified B-Corporation, which I co-founded to improve the sustainability of Australia's built environment. Having worked at Stockland as a client of development rating tools, I understand that it can be a crowded market. I was a GBCA Green Star Accredited Professional and contributed to the development of the Green Star Communities tool. Some Stockland projects sought GBCA accreditation, while others pursued the UDIA Enviro-development rating. Working inside a large developer of master planned communities also gave has given me an appreciation of the commercial pressures faced by developers and the fickleness of corporate commitments to sustainability.</p> <p>I have worked with Development clients including: Charter Hall, Landcom, Celestino, Burke Urban, Stockland, Infrastructure NSW, ACT City Renewal Authority, Sydney Olympic Park Authority and Local Government clients Sydney, Parramatta, Penrith, Camden, Newcastle, Central Coast, Lake Macquarie, Cairns, and Tweed.</p>
<b>New Member</b>	<p>As a systems thinker I constantly seek to learn and apply relevant knowledge from a breadth of sources. And as a values-led business person, I hope to apply a lens of consideration to the board and its work. I have worked in the not-for-profit, government and private sectors. My leadership training as part of the Vincent Fairfax Fellowship furthered my capacity for reflection, engagement and determined action.</p> <p>We must act to transform our society and economy to live within our planetary boundaries. Although a massive challenge, this brings tremendous opportunity, which can only be realised through action. So, whatever I contribute to the board, it will be aimed at driving action.</p> <p><b>Qualifications:</b> Master of Environmental Management (UNSW), Bachelor of Business (UTS), Bachelor of Arts (European Studies) (ANU)</p>

## General Business

For noting to be presented at the meeting

- Membership fees for 2020-2021
- Style guide

**AOB.**

**Close**